**Top Tips for Remote Learning**

**Follow the tips below to help you get the most out of the current period of remote learning.**

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| **Rise and Shine!**  **C:\Users\mlowry848\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.MSO\25D22B72.tmp**  Get up early, have a good breakfast and be ready to learn! | **Be Prepared!**  Make sure your device is fully charged, have headphones if you need them and make sure your camera is working. | **Put other devices away**  Where possible, put your phone away. Try not to work near televisions or games consoles. |
| **Check!**  C:\Users\mlowry848\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.MSO\7291BDD7.tmpUsing your timetable, visit each of your Google Classrooms for that day at the time you would in school. | **Presentation**  Where possible, work in a quiet room with no distractions in the background. Make sure you dress appropriately. | **Communicate**  **C:\Users\mlowry848\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.MSO\B47A831.tmp**  Stay focused during the day and in Google Meets. Make sure you are muted. Raise your hand to ask questions.  Check the Netiquette information for details. |
| **Inform**  Let your teacher know in advance if you are not going be able to attend a live class or if you have difficulty submitting work. | **Take a break!**  **C:\Users\mlowry848\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.MSO\21F3B4C4.tmp**  Spending a long time in front of a screen isn’t healthy. Remember to get some fresh air and enjoy other activates. | **Look after yourself!**  You may miss the daily routines of school. If you feel frustrated or sad, talk to a parent or teacher. Keep in touch with friends online. |

**Remember!** You should ensure their C2k log in details are working. Should you have any difficulty accessing the C2k services, you should email Mr Robinson crobinson946@c2ken.net using an alternative e-mail address. He will change your password and reply to that address between 9:00am and 4:00pm Monday to Friday.