



# Portadown College

Principal: Gillian R Gibb, BA(Hons), PGCE, MSc, PQH(NI)

4 July 2022

Dear Year 13 Parent/Carer

As the summer holidays get underway, I write to share key information in respect of AS Results Day (Thursday 18 August 2022) and the commencement of the Autumn Term.

## **Thursday 18 August 2022 (AS Results Day)**

- CCEA AS Level results will be issued online. Your son/daughter has already received information in this regard.
- Students can collect their statement of results in the Assembly Hall from 10.00am on Thursday 18 August 2022.
- The results envelope will include a CCEA leaflet with guidance on the statement of results, including the omitted units.
- Results will only be issued to your son/daughter. In the event that your son/daughter will not be available on Thursday 18 August 2022, the person he/she nominates to collect his/her results must provide written authorisation from your son/daughter for the College to release results.
- Results not collected by 3:00pm on Thursday 18 August 2022 will be posted first class that afternoon.

Students returning to College for Year 14 will be required to confirm A2 subject choices by **12 noon on Friday 19 August 2022** at the very latest, instructions for which will be included with your son/daughter's results.

Any Year 13 students who have not met the entry requirements for Year 14 will be offered the opportunity to meet with Miss Gibb or Mr Richardson on the morning of Thursday 18 August 2022.

## **CEAIG Advice**

- Departments and subject teachers will be available in College from Monday 22 August 2022.
- The CEIAG Department (Careers Education, Information, Advice and Guidance) will be available in College from Wednesday 17 August 2022 onwards. Please note that Year 14 students will be prioritised on Thursday 18 August 2022.
- Year 13 students can request CEIAG support by completing a Google Form accessible on their Google Classroom.

## **Post-results Service**

After AS results have been received, there is a formal process to follow if your son/daughter believes he/she has sufficient grounds on which to appeal a grade. For further details, please refer to the [PC Policy for the Post Results Service](#) which outlines your options. This service opens at 10.00am on Thursday 18 August and please note the deadlines for submission contained with the policy.

This guidance, alongside other useful information for Results Day, is posted on the ***Year Group Google Classroom > Classwork > Results Day August 2022***, as well as the school website:

<https://www.portadowncollege.com/controlled-assessment/>

## **Accessing Online Information**

Should your son/daughter not be able to log into their C2k account to access relevant information in the Google Classroom, they should contact the College ICT Technician, Mr Robinson.

On the morning of Thursday 18 August 2022, you can access your CCEA results online using the PIN distributed in registration prior to study leave. Replacements for lost PINs can only be provided to those who cannot be physically present in school.

The results portal can be accessed at the following link: <https://ccea.org.uk/resultsonline/> Please note that WJEC or AQA do not as yet provide this online service.

### **Parental Information Booklet**

The Sixth Form Parental Information Booklet for 2022-2023 is available to view on the College website and can be accessed [here](#). This booklet contains important information about many aspects of College life and I would encourage you to read it carefully with your son/daughter in advance of the new academic year. A hard copy version of the booklet will also be sent to you before the start of the new term.

### **College Calendar 2022-2023**

Please see attached key dates from the College calendar for 2022-2023.

A calendar of updated events is available on the College website ([www.portadowncollege.com](http://www.portadowncollege.com))

### **Year 14 Induction and Start of Term Arrangements**

A Year 14 induction session in College is planned for **Friday 26 August 2022 from 11.30am – 1.00pm**. Further details of the induction session will be communicated to your son/daughter via the **Year 14 Google Classroom**.

The purpose of this session is to allow your son/daughter to familiarise themselves with arrangements for the new College year and carry out necessary administration. Term 1 will commence with a full College day for all students on **Tuesday 1 September 2022**.

Your son/daughter should wear full College uniform on the Induction Day.

Should you have any additional queries over the summer months, you are most welcome to contact me here in College via the info account ([info@pc.portadown.ni.sch.uk](mailto:info@pc.portadown.ni.sch.uk)).

May I take this opportunity to wish you and your son/daughter a relaxing and enjoyable summer spent in the company of family and friends.

Yours sincerely



Gillian R Gibb  
Principal